

**From:** "Sikkink, Erin L" <erin.sikkink@[REDACTED]>  
**To:** "reginald\_ferguson1@msn.com" <reginald\_ferguson1@[REDACTED]>  
**Cc:** "Peura, Maija L" <maija.peura@[REDACTED]>  
**Subject:** RE: ATTENTION PLEASE: information needed to avoid contract delay  
**Date:** Fri, 20 Nov 2020 18:57:08 +0000

**Importance:** Normal

**Attachments:** Insurance\_certificate\_sample.pdf; ExhibitA\_Standard\_Agreement\_Insurance\_Form.pdf

**Inline-Images:** image001.png; image002.png

---

Hello Mr. Ferguson,

Would you be able to help us with getting the insurance documents for Agape so that we can finalize your contract. Below is a description of what is needed:

- A current and valid copy of your insurance certificate. I have attached the City's insurance requirements to help you – your insurance provider can help you navigate those options. Also attached is an *example* of the ACORD certificate format we would like to receive it in. Your insurance provider will be familiar with this certificate. Please be sure it notes the Certificate Holder as the following;

City of Minneapolis - Health Department  
250 S. 4<sup>th</sup> St., Room 510  
Minneapolis, MN 55415

Please feel free to reach out to Maija (copied here) or myself with any questions. Thanks so much!

Best,  
Erin

Erin Sikkink | Public Health Specialist II | she/her | Minneapolis Health Department | Office: [REDACTED] | Cell: [REDACTED]

---

**From:** Peura, Maija L  
**Sent:** Monday, November 2, 2020 8:58 AM  
**To:** Sikkink, Erin L <erin.sikkink@[REDACTED]>; 'Alfonzo Williams' <theagapemovement038@[REDACTED]>  
**Subject:** RE: ATTENTION PLEASE: information needed to avoid contract delay

Hi Alfonzo – can you please acknowledge that you are receiving my emails? I would appreciate it. Thanks!

---

**From:** Peura, Maija L  
**Sent:** Wednesday, October 28, 2020 12:15 PM  
**To:** Sikkink, Erin L <erin.sikkink@[REDACTED]>; Alfonzo Williams <theagapemovement038@[REDACTED]>  
**Subject:** RE: ATTENTION PLEASE: information needed to avoid contract delay

Alfonzo – I don't believe that we ever received this from you. Can you please submit it asap as we are unable to move forward with processing your contract until we receive it.

Please acknowledge this email.

Best,

Maija

---

**From:** Sikkink, Erin L <[erin.sikkink@\[REDACTED\]](mailto:erin.sikkink@[REDACTED])>  
**Sent:** Wednesday, October 21, 2020 3:05 PM  
**To:** Alfonzo Williams <[theagapemovement038@\[REDACTED\]](mailto:theagapemovement038@[REDACTED])>  
**Cc:** Peura, Maija L <[majja.peura@\[REDACTED\]](mailto:majja.peura@[REDACTED])>  
**Subject:** ATTENTION PLEASE: information needed to avoid contract delay

Hello Alfonzo,

As we will begin working on processing your contract with the City of Minneapolis Health Department, it has come to my attention that we cannot move forward without the following;

- A current and valid copy of your insurance certificate. I have attached the City's insurance requirements to help you – your insurance provider can help you navigate those options. Also attached is an *example* of the ACORD certificate format we would like to receive it in. Your insurance provider will be familiar with this certificate. Please be sure it notes the Certificate Holder as the following;

City of Minneapolis - Health Department  
250 S. 4<sup>th</sup> St., Room 510  
Minneapolis, MN 55415

Please let me know that you received this and also an update on when we can expect this information from The Agape Movement.

Thank you,

**Erin Sikkink, MPH**  
*Public Health Specialist II*  
*Office of Violence Prevention*

Gender Pronouns: she/her/hers

City of Minneapolis – Health Department  
250 S. Fourth St., Room 510  
Minneapolis, MN 55415-1315  
[www.minneapolismn.gov](http://www.minneapolismn.gov)

[REDACTED] (office)  
[REDACTED] (cell)  
[Erin.Sikkink@\[REDACTED\]](mailto:Erin.Sikkink@[REDACTED])

