


UNIVERSITY OF MINNESOTA

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Regents of the University of Minnesota
Office of the Board of Regents

600 McNamara Alumni Center
200 Oak Street S.E.
Minneapolis, MN 55455

March 25, 2020

To: President Joan T.A. Gabel 
From: Brian Steeves, Executive Director & Corporate Secretary
Re: *Urgent Approval*

Chair Powell, Vice Chair Sviggum, and Finance & Operations Committee Chair McMillan approved your request for urgent approval of the attached Declaration of Public Health Emergency.

This information will be reported to the Finance & Operations Committee today and at the May 2020 meeting, as required by Board of Regents Policy: *Board Operations and Agenda Guidelines*.

c: Brian Burnett, Senior Vice President for Finance and Operations
Ken Horstman, Interim Vice President, Office of Human Resources
Katharine Bonneson, Assistant Vice President, University Health and Safety
Bill Haldeman, Senior Assistant to the President
Kate Stuckert, Senior Assistant to the President

UNIVERSITY OF MINNESOTA

Office of the President

*202 Morrill Hall
100 Church Street S.E.
Minneapolis, MN 55455-0110*

MEMORANDUM

March 25, 2020

The Honorable Kendall J. Powell
The Honorable Steven A. Sviggum
The Honorable David J. McMillan

Dear Members of the Board of Regents:

As you know, this afternoon Governor Walz announced a Stay at Home Order for Minnesota, effective at midnight this Friday, March 27, 2020. Upon the request of the University's Vice President for University Services and Director of Emergency Management, I am recommending Board approval to issue a Declaration of Emergency through the urgent approval process.

Since the Board will not be meeting in the near term, approval to move the University to a State of Emergency would be possible until at least April 7, 2020, under normal procedures. However, Board of Regents Policy: *Board Operations and Agenda Guidelines* specifies the requirements for an urgent procedure if an urgent situation exists as defined in the guidelines. Specifically, in Section V, Subd. 7, the policy reads as follows:

Upon recommendation of the president, the Board chair, Board vice chair, and the respective committee chair may act on behalf of the Board when delay for Board approval could have a significant impact on the University's mission or poses a considerable health, safety, or financial risk. Urgent approvals shall be used judiciously and any such approvals will be reported to the Board of respective committee upon approval and included as an information item at the next scheduled meeting, consistent with Subd. 3 of this section.

If you have any questions, please let me know.

Sincerely,



Joan T.A. Gabel
President