

Public Safety Line of Business Super Bowl Planning Subcommittee

ACTION ITEMS

A2324 Government Center

October 10, 2017

8:00 a.m.

Attendance:

Kelly Allen, David Brown, Chester Cooper, Christopher Dixon, Gretchen Hoffman, Darrell Huggett, Amanda Koonjbeharry, Mark Thompson, Marsha Unthank, Eric Waage, Aaron Williamson and Cherie Nelson.

Discussion:

Roundtable / Updates & Continued Discussion on planning already underway

- **Emergency Management**-Eric Waage reported that Emergency Operations Centers (EOC) would be open, including Hennepin County, Ramsey County and the University of Minnesota. These are open for contingencies, in case of an incident, and are not as necessary if everything runs smoothly. If something does go wrong, you want that EOC operational so it can transition from routine coordination to emergency powers once an emergency declaration is made. Eric distributed and reviewed a handout on Command, Operations and Support Center Concept-standard NIMS structures used for Super Bowl 52. EOCs are the vehicle for elected leaders / chief administrator to get information and make informed policy decisions, coordinating resources so all departments and resources are aligned and moving in the same direction.
- **Hennepin County Sheriff's Office (HCSO)** – Major Huggett indicated that Minneapolis' EOC would take the lead for coordination of the event and that he or Lt. Mathisen would be at the EOC during the event. He noted that the NFL was in town reviewing plans and described the impact to traffic downtown. Not all venues have been set so hours have not been set. He added that he would share a schedule. Staffing has been established and is close to the goal for officers. Hennepin County Sheriff's Office (HCSO) has had a number of volunteers commit to provide 1,000 staff hours. The goal for staffing is to utilize police officers from the metro area as much as possible since they are more familiar with downtown. The Joint Powers Agreement was currently at the City of Minneapolis for signature.

Chester Cooper noted concern with access for the Juvenile Detention Center, even if not within the main perimeter. The JDC has 24/7 operations and it may be difficult for employees to get into work.

- **City of Minneapolis** – Christopher Dixon noted that Minneapolis plans to book, process and release from the sally port at the Public Safety Facility. In the event of mass protests, this would be handled using an RPC process instead of booking.

- **Courts** – Aaron Williamson indicated that there will be a contingency calendar over the weekend and someone will be on call. This information will be posted on CourtNet. The Court plans call for no jury trials during the week leading up to the Super Bowl. In the event a jury trial is scheduled, a suburban court will be designated to hold the trial.
- **Public Safety Administration** – Marsha Unthank noted that all lines of business had been asked to submit continuity plans and she had sent out a series of questions to all agencies / departments, but results for the Public Safety line of business plans were somewhat inconsistent.
- **No Wrong Door** – Amanda Koonjbeharry provided an update on the Super Bowl committee that Hennepin County is co-hosting, noting that the committee was formed and began working in July 2016. Various subcommittees were formed and implementation is now underway. Amanda outlined the various subcommittees and their efforts. The Training subcommittee has plans to get information out to different sectors who aren't familiar with the issue, including transportation (Uber and MNDOT), food lodging and entertainment, medical responders (Mayo, Regions, University of Minnesota and HCMC). Two advertising campaigns are planned: "I am priceless" geared toward 14-17 years-olds and "Don't buy it" targeting men 18 years old and older. A government partners group includes Carolyn Marinan from Hennepin County and other communications contact. Faith based groups are being chaired by Thrivent and are working on including all religions. A business sector group is working on fundraising and service providers are planning for street outreach and response. Grant Snyder and other MPD staff will be working at the command post. A new committee under DHS leadership is planning a child protection response.
- **County Administration** – Kelly Allen reported on current countywide meetings that have been meeting monthly for the last year, but will soon ramp up to every other week. These include representation from all lines of business. She noted that one board briefing had been held and that another was planned (December 7). Commander Gerlicher from the Minneapolis Police Department (MPD) had provided a high level overview. A SharePoint site is being developed and will be rolled out soon. Discussion around content and the subject matter of operational continuity / contingency planning resulted in conversations on where this information is most appropriately housed, which might be with Emergency Management. Kelly noted a number of the links that would be included on the SharePoint site: Court calendar, contact lists, link to HOST Committee site and other helpful documents. A high level chart of EOCs and department centers may be developed and included.

Eric Waage provided clarification on who is in charge, noting that there are two very distinct operations going on simultaneously. The first is the regular coordination of hosting the major event of a Super Bowl; the second is preparing for any emergency situations / disaster should anything arise. At that point, the command would transition from routine coordinator to disaster response operations. Each area is responsible for their own response, unless some formal transfer of authority has been made. He added that HCSO has a lot of jurisdiction. Emergency Management will be polling the 45 cities within Hennepin County to identify all events, including non-official events, that will be taking place.

Kelly indicated that County Administration planned on using the back-up EOC at [REDACTED] with daily meetings planned with Eric. Marsha Unthank commented on the importance of communications should an incident occur; Kelly noted that any communications would be made through Jamie Zwilling / Carolyn Marinaran.

- **County Attorney's Office** – David Brown said that staffing plans were being made now that the Court's plan was announced and that there would likely only be a skeleton crew at the office during the week prior to the Super Bowl and possibly the Monday following the event. Civil staff would definitely be out of the office. Plans are more difficult for Office Specialists since they can't work remotely and vacation time is being encouraged, but the challenge of public transportation downtown adds to the difficulty if they decide to work.

Jail population and anticipated increase in crime were discussed, along with the possibility of protests.

Future Meeting Schedule

Another meeting of the Public Safety Line of Business Super Bowl Planning Subcommittee would be planned in approximately one month.

Meeting Adjourned.