

If all counsel wish to hold the pretrial conference by telephone, please make that request by calling Judicial Assistant Kathy Thobe, [REDACTED] after filing the Rule 26(f) report.

II. MEETING, REPORTS AND DISCLOSURES REQUIRED

A. Pursuant to Federal Rule of Civil Procedure 26(f), trial counsel for each party shall meet in person on or before July 24, 2012, to discuss settlement, and to prepare the report required by Rule 26(f) and Local Rule 16.2.

B. If the case does not settle, no later than August 7, 2012, counsel shall jointly prepare and file with the Clerk of Court a complete written report of the Rule 26(f) meeting.

A copy of the report shall also be mailed to chambers of this Court, Chambers 9E, 300 South Fourth Street, Minneapolis, Minnesota, 55415, on or before August 7, 2012.

The report shall include:

1. Date and Place of the meeting and identification of the parties and their attorneys
 - a. The date and place at which the meeting was held;
 - b. Name, address and occupation or business of each party, together with the name, address and telephone number of the attorneys who represented each party at the meeting; and
 - c. Name of insurance carriers that may be liable for the defense or payment of any damage award.
2. Description of the case
 - a. A concise statement of the jurisdictional basis of the case, giving statutory citation and a brief narrative description;
 - b. A brief narrative of the facts giving rise to the lawsuit, including a description of legal claims and defenses; and
 - c. A summary itemization of the dollar amount of each element of the alleged damages.
3. Pleadings

- a. A statement of whether the Complaint and all responsive pleadings have been filed, and whether any party proposes to amend its pleadings;
 - b. The date by which all motions that seek to amend the pleadings or add parties will be filed; and
 - c. Whether a jury trial is available under the law, and whether a jury trial has been timely demanded.
4. Discovery Plan (If parties are unable to agree on a discovery plan, the report shall separately set forth each party's proposed plan.)
- a. Date by which the initial Rule 26(a)(1) disclosures of witnesses, documents, itemized damage computations and insurance will be completed (if not already completed);
 - b. Whether the parties wish to engage in any method of alternative dispute resolution following Rule 26(a)(1) disclosures but before formal discovery is commenced;
 - c. Whether discovery should be conducted in phases, or limited to or focused upon, particular issues;
 - d. The date by which each party shall disclose the identity of expert witnesses and their reports under Rule 26(a)(2)(A) and (B);
 - e. The number of interrogatories each party shall be permitted to serve;
 - f. The number of depositions (excluding depositions of expert witnesses) each party shall be permitted to take; and
 - g. The number of expert depositions each party shall be permitted to take.
5. Close of Discovery and Non-Dispositive Motions
- The date by which all discovery shall be completed and all non-dispositive motions shall be filed and served.
6. Dispositive Motions and Trial
- a. Date by which all dispositive motions shall be served, filed and heard by the Court;
 - b. Date by which case will be ready for trial;
 - c. The number of expert witnesses each party expects to call at trial; and
 - d. Estimated trial time (including jury selection and instructions, if

applicable).

C. Unless otherwise agreed by counsel, the initial disclosures under Rule 26(a)(1) shall also be exchanged no later than August 7, 2012.

III. EXERCISE OF JURISDICTION BY U.S. MAGISTRATE JUDGE PURSUANT TO TITLE 28, UNITED STATES CODE, SECTION 636(c)

If the parties consent to have this matter tried before the Magistrate Judge, all counsel are requested to sign the attached form by August 14, 2012, and electronically file said form pursuant to Section II, Part F, of the Electronic Case Filing Procedures for the District of Minnesota (Civil).

Dated: July 3, 2012

s/ Arthur J. Boylan

ARTHUR J. BOYLAN
United States Chief Magistrate Judge