

Minnesota Office of the Legislative Auditor RFP Evaluation Form – Actuary Services

Contractor: Deloitte Consulting, LLP _____ Interview Date: 9/6/13, 2:00

Proposals will be evaluated on “best value” based on the evaluation criteria as stated below. When assessing points, use a 0-5 scale, which will then be multiplied by the weight assigned. Shading indicated receipt of information is pending.

Points	Guidance
5	Excellent, insightful response
4	More than adequate response
3	Adequate response, no special insights
2	Inadequate response
1	Totally inadequate response
0	No response given

Factor	Weight
1. Conflict of Interest/Independence	Pass/Fail
2. Background/Experience	30%
3. Project Approach/Deliverables/Statement of Understanding	35%
4. Cost	35%

Evaluation (RFP and Interview)

Criteria	Source	Possible Points	Points Awarded	Multiplier	Total Points
1. Conflict of Interest/Independence (weighed against C-15.a) A. Vendor eligible to audit the majority of MCOs: Yes per Response – NOT interested in audit work, just actuary work B. Vendor eligible to audit DHS/Rate-setting/certification: Y C. Vendor eligible to provide expertise to OLA: Y <i>Response lists 25 exceptions to RFP and Sample Contract</i>	C-23.b		NA		
2. Relevant Background/Experience A. Responder background/experience overall, including pertinent roles and responsibilities with respect to past work <i>Expertise varies per staff; overall, skills cover most OLA needs.</i>	C-23.b	0-5			
B. Sufficient staff and resources available for OLA timeframes; Flexibility of proposer	C-23.b	0-5			
C. Complaints/actions against proposer – Incomplete answer	C-23.b	0-5			
3. Project Approach/Deliverables/Statement of Understanding					
A. Statement of Understanding, including awareness of current issues, legislative concerns, and work required	C-23.b	0-5			
B. Project Approach, including clearly defined methods and deliverables and appropriate statistical techniques	C-23.b	0-5			
C. Realistic/Logical Workplan for completing the work, including timely and feasible deadlines	C-23.b	0-5			
TOTAL TECHNICAL POINTS (Project manager will calculate)					
4. COST (Project manager will calculate)	C-23.c	35			
TOTAL SCORE (Project manager will calculate)		65			