

Westermann, Dawn

From: Imagine Party and Events <imagineparty@[REDACTED]>
Sent: Wednesday, January 25, 2017 5:39 PM
To: Westermann, Dawn
Subject: Re: Preferred and non-preferred vendors at Union Depot

Dawn,

It's interesting that you wrote to us, as we have been speaking with our client for the last hour regarding this matter.

We mistakenly agreed that the preferred vendor fee of 10% would be acceptable, and that the expenditures to those vendors would be public information. With the exception of CRAVE, our client would like a flat fee for decor and rental elements of the event regardless if it is a preferred or non preferred vendor. Please let us know what number you think would be appropriate .

Sorry for the confusion.

Stacey and Debbie

On Wed, Jan 25, 2017 at 6:19 PM, Westermann, Dawn <Dawn.Westermann@[REDACTED]> wrote:

Hi Stacey and Debbie,

Before we talk to the county about your request regarding the non-preferred vendor commission, we want to confirm that you understand that any of our preferred vendors, such as CRAVE, that you will work with, are required per their contract with us to provide your final invoice with the commission check. Please confirm you know this is part of the standard agreement with them or any other preferred vendor. You mentioned you are ok with this for the preferred vendors, we're trying to understand why you're not ok with this for the non-preferred vendors. This piece will be beneficial for us to understand in going to talk with our county director.

Thank you,

Dawn Westermann

Venue Sales Manager

Jones Lang LaSalle

Tel +1 [REDACTED]

[Dawn.westermann@\[REDACTED\]](mailto:Dawn.westermann@[REDACTED])

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Stacey Baumer and Debbie Wecker
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