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**From:** Guild, Kristin A.  
**Sent:** Tuesday, May 5, 2015 10:50 AM  
**To:** Frank, David  
**Subject:** FW: GreaterMSP MOU/Director's Report

Hi David –

Other than me saying “yes, let’s do that” to Hubert’s suggestion, I don’t think we really nailed down how you’d like to handle the GreaterMSP invoice. Dorothea is still asking me to draft a Director’s report. Is that how you’d like to proceed?

Thanks,

Kristin

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Kristin Guild  
*Business Development Manager*

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Office: [REDACTED]  
[kristin.guild@\[REDACTED\]](mailto:kristin.guild@[REDACTED])  
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**From:** Martti, Dorothea  
**Sent:** Tuesday, May 05, 2015 10:07 AM  
**To:** Guild, Kristin A.  
**Subject:** RE: GreaterMSP MOU/Director's Report

Hi Kristin,

I hope your day is going well.

I’m wondering if we’re any closer to drafting a Director’s Report for GreaterMSP. I’m hoping the motivator of them getting a check yet in this calendar year will help...☺

Thank you in advance. I know you’re busy!

Dorothea

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Dorothea Martti  
Assistant to Director

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Dorothea

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**From:** Guild, Kristin A.  
**Sent:** Friday, March 06, 2015 4:17 PM  
**To:** Martti, Dorothea  
**Subject:** RE: GreaterMSP MOU/Director's Report

Hi Dorothea –

I'll see what I can do.

- Kristin

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**From:** Martti, Dorothea  
**Sent:** Thursday, March 05, 2015 11:24 AM  
**To:** Guild, Kristin A.  
**Subject:** GreaterMSP MOU/Director's Report

Hi Kristin,

In talking more about this with Craig and then Nikki, I'm wondering if you (or someone on your team) would be willing to put together a Director's Report to go along with this MOU Amendment.

I know you're busy as can be however it sounds like doing so could help avoid potential issues with finance and save time in the long run...

Thank you for your consideration.

Dorothea

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[dorothea.martti@\[REDACTED\]](mailto:dorothea.martti@[REDACTED])



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**From:** Newman, Nikki  
**Sent:** Wednesday, March 04, 2015 2:19 PM  
**To:** Martti, Dorothea; Guild, Kristin A.  
**Subject:** RE: GreaterMSP MOU

Attached per your request is another amendment. Note, however, that these kinds of contracts are on Kevin Carpenter's radar, so he may have issues. It is rather unusual to not tie compensation to more specific deliverables. Do you know whether we have been collecting periodic reports from GreaterMSP documenting past services? Have we done any kind of evaluation of the costs/benefits/outcomes? I think that ideally we would run this through the City Council for approval; at a minimum it may be advisable to do a CPED Director's Report documenting the public purposes served by another extension. Let me know if you need anything else from me. Nikki

PS Don't forget to collect updated insurance certificates from GreaterMSP.

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**From:** Martti, Dorothea  
**Sent:** Tuesday, March 03, 2015 2:57 PM  
**To:** Newman, Nikki; Guild, Kristin A.  
**Subject:** RE: GreaterMSP MOU

I'm thinking we should just go for another amendment if possible since there's been talk about moving it to the Coordinator's Office. Thanks!

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Dorothea Martti  
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**From:** Newman, Nikki  
**Sent:** Tuesday, March 03, 2015 2:43 PM  
**To:** Martti, Dorothea; Guild, Kristin A.  
**Subject:** RE: GreaterMSP MOU

Yes, but one question is whether we should just roll it over another year or get City Council approval to update it.

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**From:** Martti, Dorothea  
**Sent:** Tuesday, March 03, 2015 2:16 PM  
**To:** Guild, Kristin A.; Newman, Nikki  
**Subject:** RE: GreaterMSP MOU

Sure, I will check with him on it. Until then we can proceed with preparing the contract.

Nikki, is this something you have done for Cathy Polasky/E.D. in the past?

Thank you.

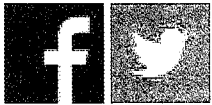
Dorothea

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Office: [REDACTED]  
[dorothea.martti@minneapolis.gov](mailto:dorothea.martti@minneapolis.gov) [REDACTED]



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**From:** Guild, Kristin A.  
**Sent:** Tuesday, March 03, 2015 11:21 AM  
**To:** Martti, Dorothea; Newman, Nikki  
**Subject:** RE: GreaterMSP MOU

I agree with Nikki that CPED needs to maintain contract oversight responsibilities, until and unless the contract and primary relationship is transferred to the City Coordinator's office as has been discussed in the past.

However, I think this is one to check in with Craig about. This has always been the role of the ED Director, and the primary interface has been at that level. Given that Craig is serving as acting ED Director, he may want to hold on to this until that position is filled. If he'd like for me to monitor the contract, I'd be glad to do it, but I do think he should weigh in on it.

- Kristin

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*Business Development Manager*

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**From:** Martti, Dorothea  
**Sent:** Tuesday, March 03, 2015 9:00 AM  
**To:** Newman, Nikki  
**Cc:** Guild, Kristin A.  
**Subject:** GreaterMSP MOU

Good morning Nikki,

Thank you for your response yesterday regarding the contract w GreaterMSP. I agree, if Kristin is O.K. with it, it would be a good idea for her to monitor the contract in her shop. Kristin, are you O.K. with that?

Nikki, would it be appropriate to ask you to prepare the contract? If so, I'm including the MOU created last year and its location on the Common Drive for your reference.

Thank you for your help!

Dorothea

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dorothea.martti@[REDACTED]



**From:** Newman, Nikki  
**Sent:** Monday, March 02, 2015 3:40 PM  
**To:** Martti, Dorothea  
**Subject:** RE: City of Minneapolis 2015 GREATER MSP Investment Invoice

Hi Dorothea,

I would be happy to help, but this contract really needs a home, e.g., in Kristin Guild's shop. Greater MSP's use of terms like "investment invoice" suggest that we're making a contribution, but in fact, for legal and other reasons, we have chosen to contract for services. I understand that the City has had audit issues with similar "partnership" arrangements, so we must make sure the contract gets proper review and monitoring. Let me know if you have questions or want me to follow up with Kristin or .... Nikki

**From:** Martti, Dorothea  
**Sent:** Friday, February 27, 2015 10:51 AM  
**To:** Newman, Nikki  
**Subject:** FW: City of Minneapolis 2015 GREATER MSP Investment Invoice

Hi Nikki,

We need an amendment done to the MOU with GreaterMSP. I see you signed off on the MOU last year and am wondering if this is something you created?

We would like to continue with our annual contribution of \$125,000. The expired contract number is: C-33083 and the funding code is:

Fund – Department – Account

[REDACTED]

Can you help us with this?

Thank you.

Dorothea

**From:** Taylor, D. Craig - CPED Director **Sent:** Wednesday, February 25, 2015 2:34 PM  
**To:** Martti, Dorothea **Cc:** Cecile Bedor; [Judy.Johnson@\[REDACTED\]](mailto:Judy.Johnson@[REDACTED])  
**Subject:** FW: City of Minneapolis 2015 GREATER MSP Investment Invoice

Dorothea

I am authorizing payment of this invoice, will you please make sure it gets processed.

Thanks

Craig

**From:** Judy Johnson [[mailto:Judy.Johnson@\[REDACTED\]](mailto:Judy.Johnson@[REDACTED])] **Sent:** Wednesday, February 25, 2015 8:31 AM  
**To:** Taylor, D. Craig - CPED Director **Cc:** Cecile Bedor  
**Subject:** City of Minneapolis 2015 GREATER MSP Investment Invoice

Craig,

Good morning! Cecile asked me to send you a copy of the 2015 GREATER MSP investment invoice for the City of Minneapolis. She wanted to personally send you the invoice and just realized she left her computer at home. I have attached it for your review.

As you will see, Cathy Polasky is noted on the invoice as the billing contact. The invoice was generated prior to her leaving the City of Minneapolis. You are now listed as our billing contact in our database. Going forward, that will be reflected on future invoices. If you have any questions, please don't hesitate to ask.

On behalf of all of us at GREATER MSP, we appreciate your partnership and support!

Have a wonderful day!

Judy

Judy Johnson  
*Director of Investor Relations*

# GREATER » MSP™

Minneapolis Saint Paul Regional Economic Development Partnership

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