

# STATE of MINNESOTA



**TIM PAWLENTY**  
**GOVERNOR**

## **EXECUTIVE ORDER 05-06**

### **PROVIDING DIRECTION TO STATE DEPARTMENTS IN RELATION TO MANAGEMENT OF THE STATE'S REAL PROPERTY PORTFOLIO**

I, TIM PAWLENTY, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this executive order:

WHEREAS, as Governor, it is important that I provide clear direction to commissioners and state departments to take important steps, consistent with applicable law, to implement strategies that will make the provision of governmental services more efficient and cost-effective; and

WHEREAS, the Drive to Excellence Reform Initiative provides the State of Minnesota with a unique opportunity to fundamentally change the operation of state government; and

WHEREAS, the Drive to Excellence and the strategic plan set forth in the Transformation Roadmap outline methods for state government to provide faster, more reliable, and cost-effective services to Minnesota's citizens and businesses; and

WHEREAS, state departments and services need to be viewed as an integrated whole and as an enterprise, working together to support Minnesota as one organization with overall goals and objectives; and

WHEREAS, Minnesota state departments currently own, on behalf of the state, extensive and diverse real-property holdings that consist of more than 5,000 buildings and land; and

WHEREAS, Minnesota state departments manage more than 880 leases covering more than six million square feet of space and real property and spend more than \$66 million on property leased by the state; and

WHEREAS, currently, 14 state departments manage these real-estate holdings through separate policy, staff resources, management, and inventory systems; and

WHEREAS, many functions, including repairs, management, space utilization, and property disposition, are more effectively attained through the economies of scale gained by consolidating overall governance of these holdings; and

WHEREAS, materials developed through the Drive to Excellence document the improved effectiveness and efficiency that can be gained from an enterprise orientation to the provision of government services;

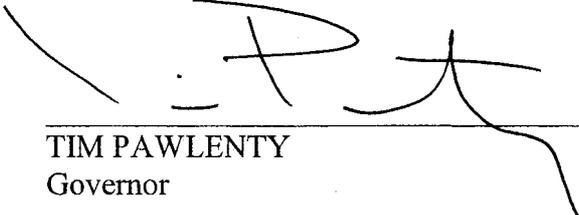
NOW, THEREFORE, I hereby order and direct state departments to support implementation activities of the Drive to Excellence Reform Initiative by taking the following specific actions:

1. The Commissioner of Administration, in consultation with the Department of Finance and other state departments which have custodial control of real-property holdings, will create an enterprise-wide strategy for managing real property that:
  - a. Assists state departments in identifying real-property needs and their relationship to program service delivery systems;
  - b. Assists state departments in identifying and prioritizing the state's overall real-property holdings and their related utilization and maintenance;
  - c. Assists in the identification of co-location opportunities to achieve efficiencies, leverage resources, and maximize planning; and
  - d. Provides effective, expedient identification and divestiture of unneeded real-property holdings.
2. The Commissioner of Administration will develop plans, policies, and guidelines to implement the enterprise-wide strategy for managing real property to achieve the following specific objectives:
  - a. Identify data needs, collection guidelines, and standards that will enable the state to develop a consistent enterprise view of its real property in order to capture and aggregate real-property needs, proactively schedule real-property maintenance, and identify opportunities for sharing resources and aggregating purchasing power;

- b. Define and recommend a strategy, with the guidance and support of the enterprise information technology organization, to deploy a computer-aided facilities management solution that is integrated, web-enabled, and meets enterprise and individual agencies' business and information reporting needs; and
    - c. Use reorganization orders, statutory changes, and other agreements consistent with state law to achieve the goals of this order.
3. On or before December 15, 2005, the Commissioner of Administration will recommend to the Governor a web-enabled, computer-aided facilities management system and the approach for its implementation.
4. The Commissioner of Finance will work with the Commissioner of Administration to:
  - a. Establish a formula whereby each state department will contribute its share of initial funding to ensure compliance with the December 15, 2005, target date for recommendation of a web-enabled, computer-aided facilities management system; and
  - b. Develop appropriate funding models and controls to ensure the successful implementation of the real-property management system.
5. Consistent with state law, state departments will comply with the plans, policies, standards, and guidelines promulgated by the Commissioner and make department resources available as required to implement the enterprise real-property management strategy and system.
6. To ensure future system integration, all departments must seek approval of the Commissioner of Administration and the enterprise information technology organization before making new or ongoing investments in individual department facilities management systems.

Pursuant to Minnesota Statutes 2004, section 4.035, subd. 2, this Executive Order will be effective fifteen (15) days after publication in the State Register and filing with the Secretary of State and will remain in effect in accordance with Minnesota Statutes 2004, section 4.035, subdivision 3.

IN TESTIMONY WHEREOF, I have set my hand on this 4th day of April 2005.



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TIM PAWLENTY  
Governor

Filed According to Law:

  
MARY KIFFMEYER  
Secretary of State