



Bureau of Criminal Apprehension

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Memorandum

September 21, 2009

To: License Plate Reader (LPR) Agency Contact

From: Robert Johnson, Deputy Director
Minnesota Justice Information Services (MNJIS)

Re: License Plate Reader (LPR) Release – LPRv2.TXT Migration

The Minnesota (MN) Bureau of Criminal Apprehension (BCA) is ready to deploy LPRv2 migration of Hot File and Driver Vehicle Services (DVS) data in the License Plate Reader technology. The deadline for migrating your agency to this release is October 29th, 2009.

The LPR User Guide, version 2.0 reflects changes relating to this migration (located on the secure CJDN website <https://www.dps.state.mn.us/cjdn/>). Please refer to it for specifics and work with your LPR vendor to complete this migration by the specified date.

The MN LPRv2 data file contains FBI data from all 50 states and District of Canada, MN specific data from the MN Hot Files and DVS withdrawal data on revoked, suspended, cancelled and disqualified licenses.

The BCA provides an FTP site where a single license plate file is made available to authorized MN law enforcement agencies twice daily, currently at 4:00 a.m. and 4:00 p.m.

The Department of Motor Vehicles (DMV) collects driver's data, the end of day Monday thru Friday, excluding holidays. DMV then creates the DVS data for the BCA. The BCA obtains the DVS data file after midnight on Tuesday thru Saturday. The BCA updates their files with this information the next day. Refer to Section 2 of the LPR User Guide for DVS withdrawal download specifics.

It is important to note that the LPR technology is not a "real time" database, but rather a downloaded file which means the data may be outdated. It is imperative for anyone using the technology to independently confirm all alerts prior to initiating a traffic stop. In cases where a person is associated with a license (Warrants or DVS disqualified,

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cancelled, revoked or suspended), it is important that before contact with the vehicle and occupants is made, the officer must confirm the alert by matching both vehicle and driver/occupant information with the hot list description and verifying information through appropriate means such as dispatch, MDC, CJIS, originating agency, etc. An alert shall not be used on its own as reasonable suspicion or probable cause for a traffic stop.

If you have any questions or concerns about this initiative, please contact Sara Bechel Hutton at 651-555-1234 or [REDACTED]@state.mn.us.